



Hot Lunch Program

Hot Lunch Round 4:

Last session newsletter of 2018!! The ordering is now available for round four of our Hot Lunch Program. You'll have until January 16th to get your orders and payments in. Don't worry, we will send out a reminder in the New Year when we come back from the winter break to remind you. Thank you to our wonderful volunteers that have been there to make Hot Lunch possible this first term. If you're able to help us out on Thursdays please follow the link on the right side to sign up.

If you've never ordered for your children, please follow the steps below ("Getting Set-Up"). Once the initial setup is complete, your hot lunch orders (every 5-7 weeks) for the rest of the year will be simple. If you do not have access to a computer, paper order forms are available at the office. The system resets each year, so even if you've ordered last year, you will need to register your child(ren) again. You can choose to pay by cheque with a printed remittance form, or online with PayPal (preferred method).

Our order form has an option for families to make a donation to help sponsor lunch for students whose families require some financial assistance for their child(ren) to participate in the Hot Lunch Program. The PAC would like to ensure that all students at PGE are able to enjoy at least one rotation of Hot Lunch this year.

Hot lunch notices will be sent out 3 more times this year via the school email system. At the bottom of the first email that you received from the school, you had the option to opt-out or set specific messages you would like to receive from the school. Please make sure you opt-in for notifications from the school so you don't miss out on any lunch sessions.

NO LATE ORDERS ACCEPTED! - NO EXCEPTIONS!!

GETTING SET-UP

visit www.petergreer.hotlunches.net and follow the instructions below

1

- Click on the tab at the top of the page: "REGISTER"
- Enter School Access Code: 'PGHL' (case-sensitive)
- Fill in your information and click "REGISTER NOW"

2

- You will then be logged into the system and can begin adding your child(ren)
- Click on "STUDENTS" and enter their required information. **Repeat for each child**

3

- Once your child is registered, click the "ORDER" button (by their name)
- Once you have completed ordering hit "UPDATE ORDER & PROCEED" at the bottom of the page. To print your order, you will need the Adobe Acrobat program.

We encourage you to complete your order using the online payment process to help support accuracy and efficiency, however if you're unable to you may send payment via cheque (made out to Peter Greer PAC) or cash, along with the "PRINTED REMITTENACNCE FORM" CLEARLY filled out.



**DEADLINE FOR
ORDERS AND
PAYMENTS:
Jan 16th @ 3pm**



**Questions or
Concerns?**

Contact Jen:
jenjonesbc@gmail.com

Are you able to volunteer? Hot Lunch cannot happen without our amazing volunteers. To sign up please visit: [http://
signup.com/go/
LTkOqxB](http://signup.com/go/LTkOqxB)

Upcoming hot lunch deadlines are:
January 16th
March 6th
April 24th