



Educational Purpose

Central Okanagan Public Schools provides network services and digital technologies to support a student's educational program by providing access to mobile devices, digital learning resources and online educational applications.

"Digital literacy and citizenship is an important skill to have in today's technology based world. The BC Ministry of Education defines digital literacy as the interest, attitude, and ability of individuals to appropriately use digital technology and communication tools to access, manage, integrate, analyze, and evaluate information, construct new knowledge, create, and communicate with others." - BC Ministry of Education

Use of technologies and digital citizenship is a shared responsibility between students, parents/guardians, educators, schools, districts, and governments. Given the dynamic nature of digital technology, all groups work together to reduce the risks posed by Internet usage and promote positive digital citizenship practices. This agreement is specific to student use of network services and digital technologies, the overview for all Shared Roles & Responsibilities for Digital Technology in Schools can be viewed at bit.ly/sd23-shared-roles.

Responsible Use Guidelines

Student use of district and/or school network services and digital technologies is considered a privilege and not a requirement of their educational program. The appropriate use of these services is described in detail in the document **Responsible Use of SD23 Network Services and Digital Technologies** and **Board Policy 486 - Student Use of Electronic and Social Media Communication**. Inappropriate use of these services could result in the access to services being suspended as well as disciplinary action of the student in accordance with the school code of conduct and Provincial and Federal laws. Students are responsible for their own actions while using district network services and digital technologies. Students are also responsible for protecting their account logon credentials to prevent other students from using their services.

Responsible Use of Network Services and Digital Technologies

The use of SD23 Network Services and digital technologies requires students to:

- **Act responsibly** when accessing the school computer networks, District networks and the Internet in their school.
- Engage in **responsible activity** described in the guidelines and as directed by their classroom teacher.
- Be aware of their own **personal safety and privacy** and not provide personal contact information about themselves or other students unless instructed by their teacher.
- Be a good **digital citizens** when using digital devices and network services.
- Respect **resource limits** of the network services and do not engage in activities that jeopardize the integrity, security or performance of the network.
- Understand the importance of **privacy and security** and take all reasonable precautions when accessing network services and digital technologies



SIGNATURE SHEET To be returned to your school

Student Name (Print): _____

Grade: _____

School: _____

Acknowledgement and Responsibility of the Student

I have discussed this agreement with my parents/guardians and I understand my responsibility to use SD23 Network Services and Digital Technologies in a responsible manner to support my educational program. If I have questions or concerns about how to use a service or a digital device, I will ask my teacher for help before using the technology. I understand that if I engage in inappropriate activities, my access privileges may be suspended or removed and/or other disciplinary action or consequences may occur in accordance with the school **Code of Conduct**.

Student Signature: _____

Date: _____

Acknowledgment and Permission of Parent or Guardian (for students in K-7)

I have read the **Responsible Use of SD23 Network Services and Digital Technologies** and **Board Policy 486 - Student Use of Electronic and Social Media Communication**. I have discussed the responsible use of SD23 network services and digital technologies with my son or daughter to support their educational program. I acknowledge that my child understands the rules that he or she is to follow in order to use network services and digital technologies appropriately. I understand that in the event that my son or daughter engages in any inappropriate activities, that his or her privileges to access school and District networks may be revoked and other disciplinary may result.

By signing this agreement, I give my permission for my son or daughter to use SD23 network services and digital technologies to support their educational program. I also understand my right to revoke my permission at any time for any reason.

****Note: parent signature only required for students in Grades Kindergarten to Grade 7****

Parent or Guardian's Name (Print): _____

Parent or Guardian's Signature: _____

Date: _____